

**Bath and North East Somerset  
Health & Wellbeing Board**

Democratic Services Riverside, Temple Street, Keynsham, BS31 1LA	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
	E-mail:	Democratic_Services@bathnes.gov.uk
	Date:	10 September 2013

To: All Members of the Health & Wellbeing Board

**Members:** Councillor Simon Allen (Bath & North East Somerset Council), Dr. Ian Orpen (Member of the Clinical Commissioning Group), Councillor Katie Hall (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Bruce Laurence (Bath & North East Somerset Council), Dr Simon Douglass (Member of the Clinical Commissioning Group), Councillor Dine Romero (Bath & North East Somerset Council), Jo Farrar (Bath & North East Somerset Council), Pat Foster (Healthwatch representative) and John-Paul Sanders (Clinical Commissioning Group lay member)

**Observers:** Councillor John Bull (Bath & North East Somerset Council) and Councillor Vic Pritchard (Bath & North East Somerset Council)

Other appropriate officers  
Press and Public

Dear Member

**Health & Wellbeing Board**

You are invited to attend a meeting of the Board, to be held on **Wednesday, 18th September, 2013 at 2.00 pm** in the **Kaposvar Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
Committee Administrator

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

### 1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).

### 2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

### 3. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points**:

- Guildhall, Bath;
- Riverside, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

### 4. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

### 5. Declarations of Interest

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

### 6. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

### 7. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Health & Wellbeing Board

Wednesday, 18th September, 2013  
Kaposvar Room - Guildhall, Bath  
2.00 - 4.00 pm

---

### Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. JOINT HEALTH AND WELLBEING STRATEGY (10 MINUTES) Helen Edelstyn

The Board is asked to:

1.1 Approve the Joint Health and Wellbeing Strategy

1.2 Note the Equality Impact Assessment carried out on the Joint Health and Wellbeing Strategy

1.3 Note that a final Joint Health and Wellbeing Strategy will be submitted to Council on 14 November for final approval.

---

9. JOINT STRATEGIC NEEDS ASSESSMENT UPDATE (20 MINUTES)

Jon Poole

This report provides an update to the Joint Strategic Needs Assessment base and summarises findings of recent research conducted on the Bath and North East Somerset community.

The Board is asked to:

- Note the findings of the report and consider the impact of any new findings on local policy.
- Promote the JSNA web-site [www.bathnes.gov.uk/jsna](http://www.bathnes.gov.uk/jsna)

10. HEALTH AND WELLBEING NETWORK FEEDBACK - PLACEMAKING PLAN DISCUSSION ON 24TH JULY 2013 (10 MINUTES)

The Board will receive a feedback from Pat Foster on the last public engagement session held on 24th July 2013.

11. PLACEMAKING PLAN (20 MINUTES)

This report provides an update on progress with the Council's Placemaking Plan, and highlights opportunities to embed Health and Well Being considerations into the document.

The Board is asked to note the progress that is being made with the Placemaking Plan and that there are opportunities to link with Public Health Objectives.

12. HOMELESSNESS STRATEGY (15 MINUTES)

Sue Wordsworth

Following stakeholder engagement and a review of national policy Housing Services has drafted a new Homelessness Strategy that reflects national guidance and a review of the local evidence base and priorities. This draft Strategy is now being opened up to wider public participation and to seek input and endorsement from key stakeholders including the Health & Wellbeing Board.

The Health and Wellbeing Board is asked to:

- Comment on the draft Homelessness Strategy 2014-18;
- Endorse the statement on page 5 of the draft Strategy: "The Health and Wellbeing Board will champion the homelessness agenda in Bath and North East Somerset;
- Endorse the Homelessness Strategy Communications Plan 2013.

13. BATH AND NORTH EAST SOMERSET CHILDREN AND YOUNG PEOPLE'S PLAN (CYPP) (15 MINUTES)

Mike Bowden

The Children Trust Board and Bath and North East Somerset Local Authority have jointly

---

agreed to the development of a new Children and Young People's Plan (CYPP) 2014-2017. This plan will be a non-statutory plan building on previous plans. It will clearly define the commissioning intentions for the delivery of services. The new plan will be aligned to the Health and Well Being Strategy 2013.

The Board is asked to agree the priorities and the proposed timeframe for the next CYPP 2014-2017.

14. SECTION 256 AGREEMENT AND FUNDING ALLOCATION  
2013/14 (5 MINUTES)

Jane Shayler

Over the past four years, funding from the Department of Health has been passed, via local NHS commissioners (previously the Primary Care Trust, now, following NHS Reform, a combination of the Clinical Commissioning Group and NHS England Area Team). Funding streams have included: additional support funding for social care; improving and sustaining performance on access (primarily to hospital services); and reablement support. Each funding stream has typically come with guidance about use of the funding, which has informed the development of local agreements between the NHS and Local Authority about use of the funding. These agreements are termed "Section 256" Agreements as they are made under the terms of Section 256 of the National Health Service Act 2006.

Following NHS Reform, a proportion of the funding for 2013/14 is covered by a Section 256 Agreement between the Clinical Commissioning Group (CCG) and Council. The majority of funding is covered by a similar Agreement between the NHS England Bath, Gloucester, Swindon and Wiltshire Area Team (the Area Team) and the Council. Details of the funding allocation and agreed use of this funding is covered in section 3 of this report and in the Appendices to this report.

In the June 2013 spending round covering 2015/16 a national £3.8 billion "Integration Transformation Fund" was announced. This fund, established by the Department of Health, is to be held by local authorities and will include funding previously transferred by local NHS commissioners to the Council under Section 256 Agreements.

The Board is asked to:

- Note the agreed use of Section 256 funding in 2013/14;
- Note proposals in relation to the 2015/16 Integration Transformation Fund and, in particular, the key role of Health & Wellbeing Boards in agreeing plans for the use of this fund.

15. HEALTHWATCH BATH AND NORTH EAST SOMERSET -  
UPDATE (10 MINUTES)

This report provides an update on key Healthwatch Bath and North East Somerset progress during its implementation phase over the last 5 months as well as planned next steps.

The Board is asked to note the Healthwatch B&NES update.

---

16. SAFEGUARDING ADULTS ANNUAL REPORT 2012/13 (10 MINUTES)

Lesley Hutchinson

The Local Safeguarding Adults Board (LSAB) has produced an Annual Report which outlines the work its multi-agency partners carried out during 2012-2013 and includes the updated Business Plan. The report (including the business plan) requires the approval of the Health and Wellbeing Board.

The Board is asked to agree the Annual Report and Business Plan.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452